

**BRISBANE WOMEN'S HOCKEY ASSOCIATION INC**  
**16 Melbourne Street, Windsor 4030**

**MINUTES OF COUNCIL MEETING**  
**Held on Tuesday 27<sup>th</sup> April 2010 at 7.40pm**

**PRESENT:** K Walduck, K Proctor, M Brodie, D Wark, J Heron, M Dunning, L Bennett, C Blanchard (M'Ment), AHS (1), A/Asc (4), BGGs (1), BSHS (1), Bul (2), Com (3), CD (1), Easts (2), KW (1), Log (1), LH (1), MBC (1), Nths (2), PH (2), PR (1), QUT (2), Red (2), Sts (2), SBE (2), SWU (1), SH (1), UQ (1), Val (1).

**APOLOGIES:** S Fisher (M'Ment), K Kelly (PR), L Roberts (BGGs), M Kepper (Val).

**MINUTES OF LAST MEETING:** Minutes of last Council Meeting dated 22<sup>nd</sup> March were taken as read by resolution of Council.

**BUSINESS ARISING FROM MINUTES:** Nil

**FINANCIAL STATEMENT:** *Meg Brodie*

- March Financial Statement as distributed to clubs. Any questions please contact Meg.
- Outstanding Debtors: It is noted that Pine Rivers have not paid their half grass fees, and therefore must have all outstanding money paid by Friday 30<sup>th</sup> April or they will not be eligible to receive any points for the games they compete in this weekend. The Pine Rivers delegate understood this and will speak to her club management to organise payment.

**1. VICE PRESIDENT:** *Meg Brodie on behalf of Sonya Fisher (apologies)*

- Loan approved by BoQ for redevelopment of offices at Downey Park Clubhouse. Awaiting documents so that we can proceed to funding
- Grants lodged
  - Qld Govt Minor Sport Facility (25% contribution required by BWAH): change of 2 showers into 3 toilets
  - we also investigated the possibility of putting lights at Rasey Park to lessen the impact on field 10 and to possibly obtain another source of income from hire to external parties - but at this point Brisbane City Council has indicated that we would need to do a lot of additional work before we could take this idea further
- Federal Government - Volunteers Grants (max \$5,000)
  - new electronic whiteboard with plain paper printing
  - RSA training
  - reimbursement of fuel costs for volunteers attending State championships
- Capital expenditure being investigated
  - change of 2 showers into 3 toilets (as per above grant)
  - grant for new shed (above flood level) for storage of mower and other equipment (under Gambling Community Benefit fund) - quote sought from builder
- New grass field hire application and conditions of hire documents have been prepared and will be available via the BWAH website shortly
- Looking for someone on management to take on the oversight of both House and Grounds Committees so that SF can focus on strategy / sponsorship / grants / capex etc

**2. PRESIDENT'S REPORT:** *Karin Walduck*

- HQ Report: Board meeting next week.
- SHC Report: Memo will be sent out to clubs from HQ regarding the scoreboard (gaining quotes to replace); the floodlights – 17 bulbs to be replaced at \$500.00 per bulb. Looking for grant to upgrade lights. Canteen – need to be open to build business, need customers to open.
- BHMG Report: cleanliness is still an issue. Users must also help themselves and keep areas clean

where they can. It was noted that the floors at the SHC were also dirty.

- Casual Vacancies on Management. One nomination from Michelle Slater (Sts) received and accepted. One vacancy still to be filled, ask for nominations to be in by the 11 May.

### 3. JUNIOR'S REPORT: *Debbie Wark*

- Changes to JG divisions. Now: JG1 – 4 teams, JG2 – 6 teams & JG3 – 8 teams, timeslots remain the same. The U11 are still being graded, if changes in this age group are needed they will be made.
- U13 Teams for the Southern Cross will be listed on the Web Site tomorrow.
- U15 teams for the Southern Cross have one more trial day.
- All players nominating for U13 & U15 should continue to wear their ribbons at fixtures as the selectors are still watching.
- U9 Teams must play by the rules, coaches are not to pick which rules to use and which ones to ignore. Take the time to play all rules as listed.
- There is still some missing paperwork – please submit immediately.

### 4. VOLUNTEERS, EVENTS & COMMUNICATIONS: *Debbie Wark for Annette Stouter*

- QCTV: Annette will be sending out a list of players, for clubs to check, adjust as necessary and submit, so we have the details for the QCTV games. Will also have an indemnity form at games for players to sign.
- Special Morning Tea: Saturday 8<sup>th</sup> May at 10.00am to celebrate Dr Mary Hughes' life. Those long time Downey Park players will remember Dr Mary. Dr Mary's daughter is attending on the day. BWAHA has received a bequest from Mary's estate.

### 5. DEVELOPMENT: *Karin Walduck for Sharyn Simpson*

- **U11 Development: Nominations Close May 7:** Nomination Form on Web Site  
Open to all players aged 9 to 11 for skill development, 1.5 hours each Sunday 16, 23, 30 May.  
Cost: \$35.00
- **U11 Selection Trials: Nominations Close May 25:** Nomination Form on Web Site  
Only players from the highest club U11 team may nominate. U11 Southern Cross Team selected from 1.5 hour trials on 6, 13, 20 June. Cost: \$35.00
- U13 Teams for the Southern Cross should be on the Web Site by tomorrow afternoon.

### 6. COMPETITIONS: Fixtures & Grading: *Jenny Heron*

- Turf Draw: waiting on a report to double check allocations. Some bugs in the database program, which we are trying to work through.
- Grass Draw: completed, being inputted.

### 7. COMPETITIONS: Recording: *Kathy Proctor*

- All senior changes to registration sent in on the correct forms have been approved.

### 8. COMPETITIONS: Umpires, Technical & Masters: *Lesley Bennett*

- Grass Talk: Well attended
- Umpires Forum: held on 17/4, a number of clubs did not attend. If your clubs has any ideas that can be shared to improve umpiring, please submit them.
- Umpires Paper: **Numbers due today. Please submit asap.**
- Tech Level O Course: Thursday 13 and Thurs 20 May 7pm -8.30pm. Would like two from each turf team to attend, but in particular would like the attendees to be the people who will actually be doing the tech bench for clubs. There are a lot of responsibilities in running the Tech Bench. This is a basic course to understand the requirements, and to manage risks.
- Replacement Umpires: Unfortunately there has been a number of occasions so far this year where unsuitable replacement umpires have been sent to games. Clubs are reminded that: *It is the responsibility of the Club Umpires Steward to ensure substitution of an umpire is made only in extreme circumstances and that the substitute umpire is of equal or higher standard.*

*Fines will apply if the umpire is of lesser standard. (Clubs must inform BWAH prior to the replacement). If clubs send unsuitable replacement umpires, they will be advised once and if they send the same person again to the incorrect division, then they will be fined as per our rules. It was acknowledged that umpires like players can have off days, but it is unfair to the umpire and the players to have an umpire on a game that they are not capable of officiating on.*

- Umpire Non-Arrivals: With umpire allocation on the BWAH website all player/umpires should be able to check for themselves, rather than rely on club officials to pass on the information. *Therefore: BWAH will return to the policy of automatic fine and suspension of umpires that fail to appear for their umpiring allocation, regardless of their excuse. Please ensure your club and umpires are aware of the rules in relation to this.*
- BWAH will not accept any money from a club to find a replacement umpire. *Clubs must find their own umpires and organize payment if required. BWAH will call over the PA, but will not hold money or chase around looking for an umpire – this is the clubs responsibility.* This activity has been creeping in at DP, asking the control room to find an umpire and leaving money to pay someone. BWAH is not responsible for finding an umpire or organizing payment.
- Club Umpire Mentors – their job is to assist umpires, not have a general discussion. **Mentors must know the rules** and not just be there to “hold hands”. **Clubs are to submit a list of their club mentors.**
- Umpire Appointments to State Championships:
  - Open: Lucy Moxon (Kate Hughes withdrew & Rachel Ardern attending for Mt Isa)
  - U15's: Rebecca Frey, Emily Pritchard, Kate Whelan, Shona Lynch. (Katrina Wark & Christina Nipperess-Sim to be offered to other centres)
  - U13's: Jessie Van Huis, Alice Waterhouse, Monique Yearbury
  - Veterans: 7 nominations – yet to be finalized
  - U18's: **still looking for nominations**
- Umpiring Pathways: have been working on a system inline with the HockeyEd system to make the pathway for umpire development in BWAH easier.

***All items listed above, apply to both Juniors and Seniors.***

*Council asked if Men would in the future be able to umpire BWAH Seniors. Advised that we want to encourage women to look after themselves and develop the necessary skills to run our association. Men are able to umpire in the Juniors and can be Mentors if they have the knowledge. It is a measure of our success that we have members with the skills to Umpire, Coach and Manage.*

- Masters Committee
  - Recommendation that all clubs nominate a Masters' Co-ordinator. This would facilitate dispersal of information (e.g., nomination date for BWAH vets nomination should be emailed directly to her for dispersal); and target correspondence from BWAH to the area concerned. This is for all clubs who have players of “Masters” age not just with teams in the Masters competitions.
- Veterans Teams for State Championships should be on the Web Site tomorrow afternoon.

## **9. COMPETITIONS:** *Melda Dunning*

- Ice at Downey Park: There will be an Esky placed in the First Aid Room that can be accessed for injuries, if the Sports Trainer is away from the room. This is injury ice only. Please ensure your members know that the normal procedure at DP is to have the umpire blow the whistle 3 times and players raise their sticks to call the Sports Trainer to the field for assistance. Please also ensure your members know where the First Aid Room is. To assist at the SHC2 field we will also purchase a small esky for injury ice on that field.

**12. NEXT MEETING:** Council Meeting 25<sup>th</sup> May at 7.30pm

**13. CLOSE:** 8.10pm